

4 October 2010

**New Zealand
Christian
Counsellors Assn**

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Executive Officer:
Adrienne Hunt



Dear

Thank you for your interest in becoming a member of New Zealand Christian Counsellors Association. You will need to have available our Code of Ethics, Rules, application form and table clarifying requirements for each level of participation which are located on this website. The application form relates to Section 7 of the Rules. It is important to take the time to read through the enclosed material carefully.

Choose the level of participation applicable to you. Please note that you are welcome to apply for an upgrade of your participation level at any stage.

AFFILIATE

If you choose to participate as an **Affiliate**, please complete the **Affiliate Application** form (Section A1).

Fees for Affiliates (inc GST) are \$127.89 per annum. **Please include with your Application.** See the schedule below for all figures including costs if applying in the 2nd half of our financial year (January - June)

STUDENT ASSOCIATE

If you choose to participate as a **Student Associate**, please complete the **Student Associate Application** form (Section A3).

Fees for Student Associate (inc GST) are \$25.56 per annum. **Please include with your Application.**

MEMBERSHIP (Provisional or Full)

Please note that since 2009, in the light of pending registration for Counsellors, the current PROVISIONAL MEMBERSHIP criteria are under review.

The Executive Committee has resolved that students in their final year of study may apply for PROVISIONAL MEMBERSHIP before the end of their course. All applications in this category will be processed as quickly as possible.

In the event of not successfully completing or discontinuing the course of study your membership will be revoked. Students are therefore required to notify NZCCA that they have completed the course.

If you choose to apply for **Membership**, please complete the Membership Application forms (Sections A2 through to E) together with the Consent to Disclosure of Information.

Fees for Membership (inc GST) [Full or Provisional] is \$291.33 per annum plus a processing fee of \$76.67 making a total of \$368. See the schedule below for all figures including when applying in the 2nd half of our financial year (Jan - June). A partial payment of \$150 is to be included with your application. **Please ensure that all appropriate sections are completed & posted with your fees.**

Please understand that there will be a charge of \$250 (+GST) should an interview process be deemed necessary as part of the application process. You will be responsible for your travel costs to the interview venue.

Fees Schedule - with effect 1 October 2010 (all prices include GST)

Class of membership	Applicatn Fee	Fees full yr Approved Jul - Dec	Fees 6 mths Approved Jan - Mar	Fees 3 mths Approved Apr - Jun	Total due full yr Approved Jul - Dec	Total due 6mths Approved Jan - Mar	Total due 3 mths Approved Apr - Jun
Affiliate	Nil	\$127.89	\$83.82	\$55.20	\$127.89	\$83.82	\$55.20
Student Associate	Nil	\$25.56	\$25.56	\$25.56	\$25.56	\$25.56	\$25.56
Provisional or Full Membership	\$76.67	\$291.33	\$206.49	\$158.44	\$150 on application \$218 on approval	\$150 on application \$133.16 on approval	\$150 on application \$85.11 on approval

Privacy Statement

The information in your Application will remain confidential to members of the National Executive, the Membership Sub-Committee and National Office Staff. This information will only be held and used for assessing potential membership of NZCCA and for the maintenance of membership records. As part of your membership process the Executive or Membership Committee may contact your Supervisor or your Training Institution.

SUPERVISION Please note that where "supervision" is referred to by us - and particularly linked to membership applications - this implies "face to face Supervision". For additional information around our supervision requirements please read the supervision booklet on our website.

Your name and contact details will be given to your local Branch but will not be given to any other person or organisation except as per specific consents you give from time to time or in association with this application.

Check List

Please check you have completed ALL sections of the relevant form(s) and included with your Application:

- Supervisor's report (if this is for six months or less, please also supply the latest report from your previous Supervisor).
- Consent to Disclosure of Information
- Certified photocopies of original documents - should have been certified by a Justice of the Peace, an Officer of the Court (including a Solicitor), Minister of Religion, Post Master or an official of your Training Institute.
- Other documents to include:
 - Academic transcript
 - Evidence of completion of your qualification
 - A copy of your Diploma/Degree
 - Evidence of your current membership of another professional association (if applicable)
- Fees - As per the schedule above.

Contact: If you have any queries please do not hesitate to contact me:

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 Mobile: 021-159 1525
 Office phone: 09-361-4183

Kind regards and God's richest blessings

Adrienne Hunt
Executive Officer